

SS PETER AND PAUL CATHOLIC SCHOOL

SCHOOL COMMISSION

**APPROVED
SCHOOL
POLICIES**

TABLE OF CONTENTS

<u>Page</u>	<u>Policy #</u>	<u>Policy Title</u>
3	2310/A	Safety
4	3000/B	Non-Parish Families Attending SS Peter and Paul School
5	3000/C	SSPP Tuition - Parent Support and Fee Payment
7	3000/D	Early Withdrawal
8	4400/A	Contracts
9	4810/A	Salary Lane Change
10	4810/B	Teacher Recognition
11	4820/4A	Sick Leave
12	5000/A	Appearance
13	5100.1	Admissions Policy
15	5130/A	Medication Procedures
16	5131.25	Right to Conduct Inspection
17	5131.27	Gangs and Gang-Related Activities
19	5131.29	Possession of Weapons
20	5131.3	Electronic Devices
21	5144.1	Student Discipline
23	5144.2	Harassment Policy-Sexual and Other
25	5144.3	Public Displays of Affection
26	5150.1	Drugs and Alcohol
27	5150.2	Tobacco and Smoking Materials
28	5170	Bullying
30	6130.1	Class Size
31	6145	Parental Code of Conduct
34	6210/A	Extracurricular Activities and Sports
35	8310/A	Policy Review and Revision

POLICY # 2310/A

SAFETY

All teachers, staff, and administrators will encourage effective safety practices. Regular fire, shelter in place, and lockdown drills will be practiced. Exits may never be propped open or intentionally left ajar unless approved by the school principal and monitored by designated representative.

All emergency exits will be free from obstructions and each will have a clear path of egress. This path of egress includes clear access to the exit, the exit itself and the exit discharge.

Playground equipment will be kept in good repair and in a safe condition. The teacher or playground supervisor assigned to playground duty is responsible for using sound judgment in playground activity. Any discrepancies will be reported to the principal. All playground injuries will be reported to the principal's office for appropriate attention and handling, including necessary medical attention.

No children may leave the school property without permission from the principal. Any student arriving to school late must provide tardy note to the office and teacher. Any student leaving school early must have appropriate permission from principal, and must have parent, legal guardian or caregiver sign student in/out in the office

All visitors to the school during school hours must report to the school office. Those staying will sign the guest register and be provided a visitor's name badge that must be worn in clear sight for the duration of the visit. Teachers, Staff, and Administrators should ask any unidentified guest to report to the school office. While video cameras are operational during school hours, guests will be required to "buzz" for entry into the school

POLICY # 3000/B

NON-PARISH FAMILIES ATTENDING SS PETER AND PAUL CATHOLIC SCHOOL

School families are encouraged to register as members of the parish at the time the child(ren) registers at SS Peter and Paul School.

Adopted 6/26/89

Revised 5/19/03

Revised 5/13/15

Revised 5/18

POLICY #3000/C

SS PETER AND PAUL TUITION PROGRAM - PARENT SUPPORT AND FEE PAYMENT

SS Peter & Paul Catholic School operates on a tuition program. These budgets include school, Peter, Paul & Parents, and sports.

Each family submits a contract in FACTS that indicates the preferred payment schedule: monthly, quarterly, bi-annually, or yearly. Support payments are expected to follow the schedule so chosen and committed to by each family.

Payments are due on the 15th of each month according to the preferred payment timetable and are considered past due if not received by the 30th of the month. This policy applies to all support payments including the lunch supervision fee. The lunch supervision fee (which is refundable) can also be paid in FACTS. A non-refundable deposit is required at registration. If payments are not received by the 30th of the month, the following procedure will apply:

1. If the reason for the past due condition is financial difficulties, the family should contact the finance chairperson of the School Commission or the principal as soon as possible.
2. After 45 days past due, a letter from the Principal, and the Finance chairperson of the School Commission will be sent requesting a response within 10 days (specific deadline will be noted). The response should be directed to the Finance chairperson or to the principal.
3. If no response is received, direct contact will be initiated by the Finance chairperson or the Principal.
4. If parents do not respond and payments are not negotiated by the end of a semester, the student(s) involved will not be allowed to attend classes until payment has been made.
5. If payments are 30 days past due at the end of a school year and no contact has been initiated by the family for alternative payment arrangements, the student(s) report cards will be held and grades will not be transferred to any other school. In the case of an eighth grade student, no diploma will be released.

6. If payments from the previous school year are past due the amount needs to be renegotiated and paid in part or full.

Revised 9/98

Revised 5/13/15

Revised 5/18

Revised Fall 2018

POLICY # 3000/D

EARLY WITHDRAWAL

If a family withdraws its students, they must notify the school as soon as possible. The family will then pay prorated for the number of months that the child has attended school through the end of the month in which the children are withdrawn.

Adopted 8/28/89

Revised 9/98

Revised Fall 2018

POLICY # 4400/A

CONTRACTS

All teachers and administrators must sign a contract with the pastor and principal of SS Peter and Paul. All staff must meet the minimum requirements established by the Diocesan Office of Education of the Rockford Diocese.

Adopted 2/9/70

Revised 9/98

Revised 5/13/15

Revised Fall 2018

POLICY # 4810/A

SALARY LANE CHANGE

Teachers who are taking courses which will affect a change toward another lane on the McHenry County Catholic Schools' Salary Scale for the following year must inform the Principal by January 15th of the present year for budgeting purposes. The course(s) must be completed by the first day of the school year to be eligible for the salary adjustment.

Revised 4/02

Revised Fall 2018

POLICY # 4810/B

TEACHER RECOGNITION

Contracted employees shall receive a monetary recognition for each five sequential years of service.

Adopted 4/25/04

Revised Fall 2018

POLICY # 4820/4A

SICK LEAVE

Each full-time teacher and aide is entitled to ten sick days, two of which may be personal days per year. Each part-time teacher and aide is entitled to five sick leave days, one of which may be used as a personal day. All sick days expire at the end of each school year.

Adopted 11/24/75

Revised 11/98

Revised 5/13/15

POLICY # 5000/A

APPEARANCE

The students must wear the accepted school uniform as specified in the School Handbook unless an exception is made by the Principal. General appearance and dress shall be such as to promote good health and concern for the rights of others.

Adopted 2/9/70

Revised Fall 2018

POLICY # 5100.1

ADMISSIONS POLICY

SS Peter and Paul School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at this school. SS Peter and Paul School does not discriminate on the basis of race, color, gender, national and ethnic origin in the administration of their educational policies, admission policies, athletic and other school-administered programs.

The Illinois School Code, Section 27-8, requires a physical examination of all pupils entering school for the first time (kindergarten or first grade), those entering sixth grade and any pupil transferring into the school without a current physical examination or from out of state. This should include evidence of immunization for those diseases specified in the recommendations of the Illinois Department of Health. Additional examinations of pupils may be required when deemed necessary. Children entering the sixth grade are required to have received the Hepatitis B immunization series.

At the time of final registration, a baptismal certificate and a birth certificate along with a registration fee of \$100 must be presented. To enter Pre-K 2 at SS Peter and Paul school, children must be two years of age on or before September 1. To enter Pre-K 3 children must be 3 years of age on or before September 1. To enter PK-4, children must be four years of age on or before September 1. To enter Kindergarten children must be five years of age by September 1. To enter 1st grade, children must be six years of age by September 1st. Children must be developmentally and academically ready as determined by administration. Children are admitted to SS Peter and Paul School on a "first come, first serve" basis within the following guidelines. Waiting lists will be established prior to final registration. The order in which students will be admitted is as follows:

1. Children currently enrolled at SS Peter and Paul School.
2. Children of registered parishioners on an existing waiting list due to currently filled classroom.
3. Children of registered parishioners with a sibling already attending SS Peter and Paul School.

Siblings of currently enrolled students must be pre-registered by the Friday prior to open registration during Catholic Schools Week (the last week in January). Those who fail to register by this date will forfeit their priority status as siblings.

4. Children of registered parishioners now reaching school age.
5. Children of registered parishioners transferring from another Catholic school.
6. Children of registered parishioners who are transferring from a public school.
7. Children of Catholic non-parishioners.
8. Children of other faiths.

Adopted 1/28/01

Revised 4/23/12

Revised 5/13/15

Revised 5/18

Revised Fall 2018

POLICY # 5130/A

MEDICATION PROCEDURES

Occasionally, it is necessary for a child to take medication at school for one reason or another. In order to insure complete safety in the dispensing of such medication, a few guidelines must be followed closely.

1. Unless it is absolutely necessary for the child to take medication at school, do not send it. All medication should be taken at home if at all possible.
2. All prescription medication must be in its proper container with the student's name and instructions written clearly on the container.
3. If it is necessary to take non-prescription medication, it must be in its proper container with an accompanying note, which gives instructions and has the parent's signature.

ALL MEDICATIONS TO BE TAKEN AT SCHOOL ARE TO BE KEPT LOCKED IN THE SCHOOL NURSE'S OFFICE. EXCEPTIONS to this must be authorized by a licensed medical doctor or Doctor of Osteopathic and approved by the Principal.

Adopted 1/22/90

Revised 4/22/02

Revised 5/13/15

Revised Fall 2018

POLICY #5131.25

RIGHT TO CONDUCT INSPECTIONS

In the interests of the health and safety of the School, its students and faculty and in furtherance of its educational mission, the School reserves the right to conduct inspections of all areas of its property and objects that are brought onto its premises. The School reserves the right to conduct these inspections on its own or to request the assistance of a third party in the inspection process.

This right to conduct inspections includes, but is not limited to, the following:

1. Lockers (including those that bear a student-provided lock)
2. Desks
3. Backpack or other carrying devices brought onto SS Peter & Paul Campus
4. Vehicles located on SS Peter & Paul Campus
5. Any other equipment, device or property to which the use or access is allowed by the School
6. Any other item or property brought on to the School's premises by a student or others

The failure to cooperate with or other interference with an inspection allowed by this policy shall be grounds for disciplinary action as determined appropriate by the School. Further, should an inspection identify weapons, illegal substances, other contraband or other material that is inappropriate for possession on this School's premises (as determined by the School) the School reserves the right to notify appropriate law enforcement and/or other authorities as well as the involved student's parent/guardian.

In conducting inspections under this policy, the School shall, to the extent reasonably possible, attempt to minimize the scope of the intrusion upon the involved student's privacy. Nonetheless, the School reserves the right to determine the scope and extent of such an inspection. The School further reserves the right to require the assistance of other individuals, outside agencies and/or third party contractors in conducting such inspections.

Adopted 6/22/95

Revised 8/98 (according to Diocesan policy)

Revised 4/02

Revised 5/13/15

Revised Fall 2018

POLICY # 5131.27

GANGS AND GANG-RELATED ACTIVITIES

This School is a gang-free environment. Gangs, as defined in this Policy, include individuals who associate with each other primarily for criminal, disruptive and/or activities prohibited by law and/or by the School's rules and regulations. Gangs, gang-related activities, and secret societies are not acceptable in a School setting as their presence interferes materially and substantially with the educational process and the maintenance of appropriate discipline and also may foster anti-social behaviors, attitudes and practices which may endanger the health, safety, and welfare of all students.

Students are prohibited from participating in any activity related to a gang or secret society while on School property or in conjunction with School-related activities. Activities prohibited by this Policy include, but are not limited to, the following:

1. Soliciting and/or recruiting others for membership;
2. Participating in and/or inciting physical violence;
3. Extorting or soliciting money and/or services, requesting any person to pay for protection or the payment of dues;
4. Coercing, harassing and/or otherwise intimidating, threatening or causing harm to any person or thing;
5. Wearing, possessing, using, displaying in any manner, distributing or selling any clothing, jewelry, emblem, badge, symbol, sign or other item commonly associated with membership in or affiliation with a gang or secret society;
6. Using any verbal or non-verbal communications (gestures, handshakes, etc.) suggesting or showing membership in or affiliation with a gang or secret society;
7. Engaging or failing to engage in any activity where such is intended to promote or further the interest of any gang or any gang activity or secret society including, but not limited to, distributing literature, drawing or displaying gang-related symbols on any surface or teaching others to "represent" or act like a member of a gang or secret society;

8. Any other activity which violates any law, policy, rule or regulation of the School or the Catholic Diocese of Rockford when such act or activity is taken to further the interests of a gang or secret society.

For purposes of this Policy, the School may also consider gang or gang-related activities in which a student engages outside the School and/or separate from School-related activities due to the potential repercussions on the School and other students of such conduct.

Violation of this policy may result at the school's discretion, in disciplinary action up to and including suspension expulsion from the school and or referral to local law enforcement.

Revised 9/98

Revised 5/13/15

Revised Fall 2018

POLICY # 5131.29

POSSESSION OF WEAPONS

It is a violation of the School's policies for a student, student's relative, teacher, staff, administrator or guest to possess a weapon on School premises or at any time in connection with school-related activities, unless required as part of the individual's job as a local, state or federal law enforcement officer.

Included within the prohibitions of this Policy are the possession, sale, distribution, manufacture, receipt, seeking the sale or trade or use of any firearms, knife, martial arts devices or other objects which, in the School's discretion, may reasonably be considered to constitute a weapon.

Violations of this Policy may result, at the School's discretion, in disciplinary action up to and including expulsion from the School and/or referral to local law enforcement.

Adopted 5/22/95

Revised 4/02

Revised 5/13/15

POLICY # 5131.3

ELECTRONIC DEVICES

As it relates to student safety, students may have in their possession a cellular telephone for use during non-regular school hours, provided the device remains turned off and in their backpacks inside their lockers during school hours. In the event that any electronic device is turned on during regular school hours (i.e., cell phones, i-pods, hand-held game, etc.), said device will be confiscated by the adult in charge until such time as it can be returned by the principal to the student's parent or legal guardian. Exceptions to this policy may be made if the school principal receives authorization by a medical doctor or Doctor of Osteopathic prior to use of such device.

The principal may impose appropriate discipline or other sanctions against any student who violates this policy.

Adopted 11/23/98

Revised 4/23/12

Revised 5/13/15

POLICY # 5144.1

STUDENT DISCIPLINE

Good behavior which reflects the school's mission statement and philosophy is expected from all students of Saints Peter and Paul School. Such behavior is expected at all times when the student is in a representative capacity of the school, including while on school grounds as well as off school grounds, in a school or school team uniform.

The School reserves the right to establish and enforce reasonable standards of behavior for all students involved in educational and recreational activities while the student is in a representative capacity of the school - whether during or outside regular school hours, on or off school premises, or in connection with school activities. In the event of a violation of those standards, the school reserves the right to invoke appropriate disciplinary steps including, but not limited to, missed recess, detentions, exclusions from SS Peter and Paul school activities, athletic events, dances, and/or programs, suspensions and expulsion. The level of discipline appropriate for a violation shall be determined on a case-by-case basis at the School's discretion based upon a review of a variety of factors including, but not limited to, the severity of the misconduct, the student's academic and behavioral record and other similar such criteria. Appropriate disciplinary action in this regard is an administrative decision. We are partners with parents in their children's education. We notify parents of concerns about student life or behavior, even when off school grounds.

The following is a non-exhaustive list of infractions for which students may be disciplined up to and including expulsion:

1. Violation of the School's policy on gang-related activities;
2. Violation of the School's policy on drugs and alcohol;
3. Violation of the School's policy on weapons;
4. Violation of the School's policy on tobacco and smoking materials;
5. Violation of the School's policy on harassment;
6. Violation of the School's policy on public displays of affection;
7. Vandalism to or theft of school property, or the property of others;
8. Disrespectful behavior or attitude shown to students, teachers or any adult;
9. Violation of the School's rules and regulations;
10. Any other conduct considered by the School to be contrary to the best interests of the School, its faculty, and/or to the School's mission.
11. The illustrations of inappropriate/unacceptable behavior listed are by way of example and

are not intended to be all-inclusive; rather, the illustrations provide a general guide for determining unacceptable behavior.

Adopted 6/22/95

Revised 9/98

Revised 9/07

Revised 5/13/15

POLICY # 5144.2

HARASSMENT POLICY - SEXUAL AND OTHER

It is the policy of SS Peter and Paul School to provide an educational environment free from all kinds of harassment, including but not limited to, harassment based upon appearance, race, color, religion, sex, national origin, sexual orientation, age or disability. Such harassment demeans the dignity and privacy of the recipient, is disruptive of the educational environment, and may violate federal and state law.

It is a violation of this policy for anyone to harass a student or to retaliate against anyone whom in good faith complains of harassment or participates in any proceeding to investigate and resolve such complaints.

It is also a violation of this policy for anyone to knowingly make a false accusation of harassment.

Definition of Harassment:

Harassment includes any unwelcome verbal or physical conduct or communication based on, but not limited to, appearance, race, color, religion, sex, national origin, sexual orientation, age or disability that has the purpose or effect of creating or contributing to an intimidating, hostile or offensive educational environment or that unreasonably interferes with the recipient's educational performance.

Examples of actions that may constitute harassment include any unwelcome touching, epithets, slurs, or negative stereotyping and written materials showing hostility toward individuals because of, but not limited to, their appearance, race, color, religion, sex, national origin, sexual orientation, age or disability.

Sexual harassment, in addition to the above, includes but is not limited to:

- a) Verbal Harassment - such as derogatory comments, slurs and sex-oriented verbal joking; teasing, questions, anecdotes and comments regarding sexual preferences of an individual or offensive personal remarks of a sexual nature;

- b) Physical Harassment - such as unnecessary or offensive touching or impeding or blocking movement; and
- c) Visual Harassment - such as derogatory or offensive posters, continuing with undesired attention, leers, cards, cartoons, graffiti, drawing or suggestive movements/gestures.

Complaints should be reported to the teacher and/or principal. If the offended person wishes, he or she should tell the offending party that such conduct or communication is offensive and must stop. Investigations are confidential.

Violations of this Harassment Policy may result, at the School's discretion, in discipline up to and including expulsion.

Adopted 4/28/97

Revised 10/26/98

Revised 5/13/15

Revised Fall 2018

POLICY # 5144.3

PUBLIC DISPLAYS OF AFFECTION

Students are expected to conduct themselves in such a way as to demonstrate respect for themselves and others. Public displays of affection are embarrassing to others, show a lack of respect, and are inappropriate and unacceptable. Examples of inappropriate public displays of affection include, but are not limited to:

- intimate hand holding
- intimate embracing
- kissing

POLICY # 5150.1

DRUGS AND ALCOHOL

Using or being under the influence of alcohol or drugs while at School or at any school-related function is prohibited. Included within the prohibitions set forth in this policy are the following:

1. Use, possession, manufacture, distribution, dispensation, or sale of drugs, drug paraphernalia, or alcohol on School premises or with respect to school-related activities;
2. Storing in a locker, desk, automobile, or other repository on School premises or in connection with any school-related activity any drugs, drug paraphernalia, or alcohol;
3. Being under the influence of drugs or alcohol on School premises or in connection with any school-related activities.

The School reserves the right to require a student to undergo testing for the use of alcohol and/or drugs when a reasonable suspicion of such use exists. A "reasonable suspicion" of drug and/or alcohol use may be based upon the observation of the student's behavior, information received regarding alleged alcohol or drug use and/or other indications giving rise to a suspicion of a violation of this Policy. A student's failure to cooperate in testing required by the Policy or other violations of this Policy may result in disciplinary action up to and including expulsion from the School.

Students bringing these materials to School will be subject to suspension or expulsion. Students attempting to distribute or sell drugs or alcohol at School will be expelled.

All local, state and federal laws need to be followed. Violations of any laws may be reported to the authorities.

Adopted 5/22/95

Revised 5/13/15

POLICY # 5150.2

TOBACCO AND SMOKING MATERIALS

Local law/regulation prohibits use of tobacco products while on SS. Peter and Paul Campus.

Therefore, SS. Peter and Paul Campus is a tobacco-free environment. The use or possession of tobacco or smoking materials will not be tolerated within the learning environment. "Tobacco or smoking materials" includes, but is not limited to cigarettes, cigars, lighters, matches, chewing tobacco, vapor products (e-cigarettes) or any paraphernalia related to these items.

Students bringing any of these materials to School will be subject to suspension or expulsion. Local law enforcement will be notified if needed.

Violation of this policy may result at the school's discretion, in disciplinary action up to and including suspension or expulsion from the school and or referral to local law enforcement.

Adopted 5/22/95

Revised 5/13/1

Revised 5/18

Revised Fall 2018

Policy # 5170

BULLYING

Any action, word or behavior which harasses, intimidates or causes physical, emotional or psychological harm to another student or students is strictly prohibited. This prohibited conduct also extends to the use of technology (“Cyber bullying”) as a tool to harass or cause harm.

Bullying is prohibited during any school-sponsored education program or activity; while in school, on school property, on school buses, or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities; or through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment. However, this policy is not limited to conduct that occurs on the premises of the Diocese school.

“Bullying” means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically (“cyber bullying”), directed toward a student or students that has or can be reasonable predicted to have the effect of one or more of the following:

- (1) placing the student or students in reasonable fear of harm to the student’s or students’ person or property;
- (2) causing a substantially detrimental effect on the student’s or students’ physical or mental health;
- (3) substantially interfering with the student’s or students’ academic performance; or
- (4) substantially interfering with the student’s or students’ ability to participate in or benefit from the services, activities, or privileges provided by a school.

Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. Examples of “cyber bullying” include but are not limited to the use of e-mail, web sites, text messaging, electronic photos or videos and social media (i.e. face Book, Twitter, My Space etc...) to harass or intimidate.

These lists are meant to be illustrative and non-exhaustive.

Students who violate this policy will be subject to the discipline policy of the student's school.

Procedure:

This policy is to be communicated by each Diocesan school principal to the school's students and their parent/guardian annually. This policy will be reviewed/updated every 2 years and filed with the State Board of Education after being updated.

Any behavior of a student which, in the School's discretion, puts that student at risk for aggressive behavior, including bullying, shall be reported by the Diocesan school principal to the parent/guardian of the student committing the behavior, and the parent/guardian may be required to investigate early intervention based upon available community-based resources.

Diocesan Policy Adoption: 8/1/2010

Revised Fall 2018

Policy # 6130.1

CLASS SIZE

The maximum number of students per grade is 30, for either one or two classes per grade. For larger class sizes, particularly in the younger grades, provisions should be made to reduce the effective class size such as through the use of aids or other learning resources where possible. When a class size reaches the maximum, a currently enrolled non-Catholic and/or non-parishioner student will not be dismissed to admit a Catholic student.

Minimum class sizes shall consider:

1. Affordability through a sound financial analysis
2. Ability to reach the most students with a Catholic education
3. Sustainability – long term planning impacts

The decision to add a second class for a specific grade will be determined based on:

1. The number of students enrolled during registration
2. The number of students on the waiting list (if applicable)
3. Budget considerations (fixed and variable costs)

If at a future time, a case arises where a grade has two classes but the total number of students per class drops below a sustainable minimum, the School Commission will re-evaluate the continued existence of a second class. The School Commission will provide a recommendation to the Principal and the Pastor on whether to continue with the second class or reduce the number of classes for that grade to one.

Adopted 1/28/01

Revised 4/22/02

Revised 5/13/15

Revised Fall 2018

POLICY # 6145

PARENTAL CODE OF CONDUCT

It is important for parents to understand that a positive parent-teacher relationship contributes greatly to their children's educational success. Communication between parents, students, and staff is encouraged and welcomed. While we recognize that issues may arise during the course of the school years that will be of concern to parents, the manner in which these concerns are addressed must be consistent with the Catholic values that we teach at SSPP.

Parents are responsible for:

- A) Recognizing a teacher's professional integrity when discussing matters relating to a child's academic progress or disciplinary actions.
- B) Communicating in an honest, open and respectful manner, as they would wish the teacher or staff member to communicate with them.
- C) Encouraging their child(ren) to follow the same example and show respect for teachers, school staff, coaches and volunteers.
- D) Supporting the school in matters of discipline.
- E) Addressing issues not personalities.
- F) Appreciating that communication with the school is a two-way process.

Whether on or off school grounds, in person, on social media, via email or telephone, parents are responsible for maintaining a respectful attitude toward teachers and school staff. Any insulting or abusive behavior directed toward teachers, students, school staff, clergy, parish staff, coaches, or volunteers will not be tolerated.

The following conduct will not be tolerated from parents:

- A) Any aggressive behavior including: yelling, swearing or rude gestures.
- B) Any physical contact.
- C) Any disrespectful or threatening correspondence.
- D) Any disrespectful or threatening telephonic communication.
- E) Any disruptive behavior on school grounds or at any school sponsored event.
- F) Any unsolicited communication with a teacher, outside of the school setting, with regard to a particular child's academic progress or disciplinary issue.
- G) Any other activity considered by the school's administration to be threatening or disrespectful to another, disruptive to the school and/or inconsistent with the Catholic values that the school strives to uphold.

The above is a non-exhaustive list of conduct that violates this policy. The School Administration reserves the right, in its discretion, to determine when a violation of this policy has occurred.

Any violation of this policy, as determined by school personnel, is unacceptable and will result with the following corrective action:

1. First offense: Written warning as to the specific unacceptable conduct, including the date and place of said conduct.
2. Second offense: One-month exclusion from school activities for the offending parent(s) including assemblies, sporting events, concerts, etc.
3. Third offense: A meeting with the principal and pastor to discuss the behavioral pattern and determine if continued relationship between the family and SSPP is in the best interest of said parties.

NOTE: Any physical assault, threat of bodily harm to others or damage to personal property will be immediately referred to the local law enforcement agency.

The presence of aggravating factors (including the presence of children during the conduct in question, the severity of the behavior, a pattern or record of unacceptable behavior, etc.) shall be considered.

The decision of the Principal or Assistant Principal regarding the application of this policy may be appealed to the Pastor. The decision of the Pastor is final.

Revised January 2010

Revised 5/13/15

Revised 5/18

Revised Fall 2018

POLICY # 6210/A

EXTRACURRICULAR ACTIVITIES AND SPORTS

Extracurricular activities are offered to the students to enrich and compliment their academic education. At the elementary school level, extracurricular programs are a learning experience. Therefore, all students interested in learning a particular activity should be encouraged and given equal opportunity to fully participate. The sports program is directed toward the total participation of the students rather than winning.

POLICY # 8310/A

POLICY REVIEW AND REVISION

The school policies will be reviewed every three (3) years and if necessary revised.

Adopted 2/9/70

Revised 9/98

Revised 5/13/15

Revised Fall 2018

END OF DOCUMENT